

WINSLOW & DISTRICT COMMUNITY BUS
Minutes of the meeting on Thursday 26th February 2015
at The Winslow Centre 7pm

Present:

Trish Cawte	Chair / WTC
Sue Marchant	Co ordinator
Fiona Holmes	Treasurer / Volunteer Driver
Jan Pentony	Trustee / Volunteer Driver
Sheila Cadge	Trustee / Volunteer Driver
Lynne King	Co ordinator during SM leave

1 Apologies:

June Hodges, Alan Eatwell

2 Acceptance of minutes of meeting on 15th January 2015

These were accepted & signed by TC
(It was noted that SC gave apologies in January)

3 Matters arising from minutes of last meeting

All matters to be covered in meeting

4 Coordinator's Report (jointly by LK & SM)

(SM) Lynne had fun & games whilst I was on leave. I had ordered & received a new back door mechanism – cost £300 including VAT & had booked bus in on Friday afternoon 23rd January to have it fitted. When I got there, we found that it had actually been sent with no screws & no rods. I contacted the supplier & rearranged the fitting for Weds 28th when I would be away. Lynne took it in & waited in Aylesbury til 5pm When she returned to the garage she was told the back door glass had shattered whilst trying to drill the old lock out!! They had also gone through 3 drill bits trying to remove it The bus was not due out the following day but I advised Lynne (from Spain) to hire a replacement for Friday & Saturday & talked her through the process (Not sure who was paying for the calls!!)

Glass was replaced by Autoglass & mechanism fitted but screws had been too small & rods were wrong length, so no new screws were bought & old rods put back on. I rang supplier to complain, hoping to get a refund ! They advised me the actual catches cost £186.79 each !!!!!!!!!!!!! & the handle £94

Bus was cancelled on Tuesday 3rd Feb due to the weather as was the hire in the afternoon. One trip was cancelled due to low numbers

(LK) When I went to take the bus to garage, noticed the exhaust hanging off , so the drive in was quite slow The screws had been delivered (incorrectly) to the office At the garage, they said the drill had slipped causing the glass to shatter I had to ring Plaxtons parts dept for the replacement glass. Garage had to find the glazier Insurance had to be sorted for the hire bus too I eventually collected the bus Monday afternoon but had to sweep a lot of glass 'bits' from the floor inside the bus

LK also commented on

- the safety of keeping spare keys at David's
- how often the phone rings
- the phone reception is not as good as it should be SM thought it was only in Whitchurch !!

SM will email drivers to remind about checking they have locked the bus & letting her know if they have been unable to fill with diesel once it gets to '3 bars down'

Otherwise Lynne did a GREAT job – huge thanks LK was thanked by all committee too

Trips

Since last meeting we have had 5 group hires & run 6 excursions

Volunteer Driver

Bob is in contact with 1 volunteer driver, though nothing had yet been arranged He has been quite slow about making contact, so it is an unsatisfactory situation

5 Secretary's Report

There was none

6 Treasurer's Report

January showed a loss as income is down & overheads up.

7 Costings update

Some mileage amounts didn't seem right (Possibly a mistransference of figures)

8 Funding update

SM has had communication from the Bus Fund & they should be able to start processing our application soon.

9 Coffee Morning

Saturday March 21st 10am – 12 noon

TC emailed previous check-list

St Laurence Room open from 9am

Refreshments **TC** + hopefully daughter

Tombola **SC** Tickets 5 for £1

Cakes / Produce **FH** + labels

Bric a Brac ?

Adverts In Jenny Wrens, opticians, library, Cleaners, Charity Shops, notice boards, Clerks Office to allow adverts up in town & laminate them (**SC**) 712448

Tubs & floats **SC**

Ties for poster **TC**

Eggs in jar, Banner **SC**

Easter Cakes **JP**

Daffs to sell **SM**

SM to contact LK

10 Health & Safety

SM asked about catalytic converter garage is looking into security

11 Leaflets

Fraser has emailed changes for leaflets. **TC** to reply with minor alterations

Information re excursions to be added

Meeting to be set to see final samples & paper to be used

12 Correspondence

FH has been in touch with BT We are moving to a one account system FH will access this monthly

TC went through the workings of 'Time Credits' **Committee** to read info & bring questions to next meeting

Pat Dixon has contacted SM & has organised the payment of the domain name for another 2 years

13 AOB (items to include at next meeting)

Time Credits

JP is to abseil down the Spinnaker Tower in Portsmouth on Friday May 15 She will produce a sponsor form & hopes to raise money for the bus

DBS checks

Midas Training

LK also agreed to consider becoming a trustee

14 Dates of next meetings

TAM & Leaflets

Wednesday 4th March

The Bell

Committee

Thursday 19th March

7pm Winslow Centre

Signed as correct:

Trish Cawte (Chair)

Date: