

# WINSLOW & DISTRICT COMMUNITY BUS

## Minutes of the meeting on Thursday 15<sup>th</sup> January 2015 at The Winslow Centre

### Present:

Trish Cawte	Chair / WTC
Sue Marchant	Co ordinator
Fiona Holmes	Treasurer / Volunteer Driver
Jan Pentony	Trustee / Volunteer Driver
Sheila Cadge	Trustee / Volunteer driver

### 1 Apologies

June Hodges

### 2 Acceptance of minutes of meeting on November 13<sup>th</sup> 2014

These were accepted & signed by TC

### 3 Matters arising from minutes of last meeting

Website – Handed back to Pat Dixon temporarily as problems with handing over.

### 4 Co coordinator's Report

Since November meeting there have been 10 group hires and we have run 14 excursions, including Olney Christmas Fayre, the Christmas lunch and Panto! The lunch went very well with about 50 attending. It seemed just the right amount for the venue and everyone enjoyed themselves.

The back door has been playing up again, and I had it adjusted by the garage, but still not perfect. I had 4 rear tyres replaced. The tail lift did not work when I tested it, so a group hire requiring it had to use a car instead. It is now out of action – booked in to go to Stone Hardy Monday Jan 19<sup>th</sup>. Next 8 weekly booked Jan 16<sup>th</sup>. I am on leave 24<sup>th</sup> Jan for 3 weeks, and Lynne will be covering for me. I have not booked too many trips so hopefully all will be straightforward for her. All trips are covered by drivers.

### 5 Secretary's Report

There was none

### 6 Treasurer's Report

**FH and JH** got together and submitted accounts to Charity Commission and Companies House. The donations box has garnered £521.14 in a year so well worth having. Suggested SM put a notice on it to let passengers know how much collected. Unpaid invoices all sorted out now.

### 7 Health & Safety

**TC** mentioned report of theft of catalytic converter on a minibus. Discussed security of site for parking – **SM** to ask garage for advice.

### 8 Leaflets/Publicity

**TC** had a quote from Fraser. Date agreed for Marketing meeting 21<sup>st</sup> January. As well as trifold

leaflets and A4 poster, we need a business card and also a drivers contact card.

### **13 Correspondence**

None

### **14 AOB**

None

### **15 Dates of Meetings.**

**Marketing meeting: January 21<sup>st</sup> 1.30pm WYC**

**Trustee Meeting: Thursday 26<sup>th</sup> February 7pm WC**

Signed as correct:

Trish Cawte

(Chair)

Date: