

WINSLOW & DISTRICT COMMUNITY BUS
Minutes of meeting held on Thursday January 28th 2016
at Winslow Council Chamber 7pm

Present:

Trish Cawte
Sue Marchant
Fiona Holmes
Sheila Cadge
Lynne King
Janet Pentony

Chair / Trustee / WTC
Co ordinator / Volunteer Driver
Treasurer / Volunteer Driver
Trustee / Secretary / Volunteer Driver
Trustee / Volunteer Driver
Trustee / Volunteer Driver

1 Apologies

Alan Eatwell, Andy Terry

2 Acceptance of minutes of December 10th 2015

These were accepted & signed by TC

3 Matters arising from minutes of last meeting

There were none

4 Secretary's Report

£13 Annual Return to Companies House paid last week & all trustees names now up to date

5 Treasurer's report

FH received full amount for new bus today (28-1-16) Deposit to be sent 29-1-16

All other monies accounted for

6 Coordinator's Report & new bus update

Bus – has had 6 new tyres fitted, driver's seat belt replaced & fire extinguishers replaced & dated. It suffered a knock from a driver which smashed a rear brake light & did some damage to the bodywork.

On Jan 14th when driving the bus back from Aylesbury I noticed the heater blower was not working. I booked the bus into Del Motors who replaced the motor & regulator.

Trips – we have had 4 group hires & run 5 excursions

Community Bus Fund – After chasing up DfT, we finally received confirmation of funding & approval for purchase of a Treka bus. Initially I was told the money may be released the week after Christmas but it has been delayed & the latest update has the whole amount arriving Friday 29th. Treka have been chasing the deposit payment up: I have seen various correspondence but to my knowledge no organisation has actually received any deposits to place their orders?

'as soon as we receive this, we can put a date in the diary to arrange a pre-build meeting at your convenience. I need around 8 weeks lead time on material so we have a few weeks based on the build slot saved for you'.

They say that as far as they know no organisation has actually received any deposits to place their orders, so we're not the only ones!

We will have some extras to pay – our preferred colour, electric step (if we opt for one), VAT (though we will be reimbursed for this), signage (from another source).

Midas – Andy completed the refresher Midas Training for Lynne, Judy & Bridget but had an issue with the kitchen as a suitable venue due the interruptions from other groups using the facilities. I

had booked the space so have sent an email to Charles about it
It was decided to look at using Council Office for future training

Christmas Lunch- went very well with 55 attending

Parish Council Funding – I have received donations from the following Parish Councils:

Grt Horwood	£ 500
Whaddon	£ 100
Lt Horwood	£ 50
Steeple Claydon	£ 50
Swanbourne	£ 50
Mursley	£ 50

There is a presentation for the Grt Horwood cheque on Monday Feb 8th at 7.30pm Unfortunately I cannot attend *Lynne offered to attend*

7 Midas Training

AT's email was discussed It was agreed to advertise as 'our "in house" trainer is available' Any expenses incurred should be submitted on ordinary driver's form

SM to put an advert on the website

8 Risk Assessment document

The current document was discussed & amended

SM - to see if there is any 'Safe Lifting' info available & then send to drivers
– to add extra info from AT eg refuelling & send to drivers
–

9 Policies – set meeting date

FH to send Policies list to committee

Suggested meeting Weds 2pm at Council Office TC to book

10 Correspondence

Overdue Annual return letter from Companies House received (see item 4)

Poster received from Vale Lottery SM to ask Fraser to add WDCB to logo

Insurances are due for renewal SM to pay

11 AOB including items for next agenda

Suggested 'Easter Tea & Cake' 2 – 4 pm on *Sat 19th ? Mar* in St L Rm TC to book

Tombola, 1 raffle prize of Easter Egg, Home produce, Easter Card or Bonnet comp,
NO bric a brac

Community Market Stall TC to check if June is still available

LK to investigate trolley coins with our logo

TC – attended Rural Transport meeting on Tues 26th Jan

12 Date of next meeting

Committee	Thursday February 25 th	Council Office	7pm
------------------	------------------------------------	----------------	-----

Signed as correct:

Trish Cawte

Date:

