

WINSLOW & DISTRICT COMMUNITY BUS
Minutes of the meeting on Thursday January 25th 2018
at Winslow Council Chamber 4 pm

Present:

Trish Cawte
Sheila Cadge
Fiona Holmes
Jan Pentony
Andy Terry

Chair / WTC / trustee
Secretary / Volunteer Driver / Trustee
Treasurer / Volunteer Driver
Volunteer Driver / Trustee
Volunteer Driver / Trustee

1 Apologies

Sue Marchant, Lynne King

2 Acceptance of minutes of 23rd November 2017

These were accepted & signed by TC

3 Matters arising

The 'lady' is back' !!

Question of seeing Bernwode bus insurance is ongoing **AT** formally objected to the use of their bus without seeing the insurance policy

All other matters are covered in SM's report

4 Secretary's Report

SC & FH met on Dec 19th 2017 & sent final Accounts to Companies House

5 Treasurer's Report

Balance is £9000+ **BUT** payments still to be made to **SM** from November '17

Cheques from St Laurence Room's use have not yet been presented **JP** to mention this

SM & FH have received 'overdue accounts' letter from Companies House !

FH will contact as confirmation emails received in December '17 !

6 Coordinator's Report

Bus The bus hasn't had any major problems. On 14th December a taxi tried to squeeze past the bus in Morrison's car park and got lodged against the side. The only damage was a scrape to the side of the bus so decided it was not worth pursuing through the insurance. The other vehicle had a broken rear light but I have not heard anything further.

The battery cover arrived – bright white! I'm awaiting a costing to have a blue one made up.

AT is prepared to paint the cover blue

Trips There have been 9 excursions and 8 group hires since the last meeting. We had to use Braziers for one of the hires due to having a double booking. We were hoping to use the Bernwode Bus but it broke down on the day.

I am still awaiting their insurance details.

Christmas lunch We had a good turnout for the Christmas lunch with about 50 attending.

A suggestion has been made for us to provide small gifts for everyone next year instead of the gift swapping that we currently do.

Volunteer driver 2 new volunteer drivers have been trained up and Phil is back driving, but we have lost 2 drivers. Mike (who has been wonderful) is moving away and John, who has been driving occasionally for about 10 years has decided not to continue as he is approaching 70 and has family commitments abroad. One of the new drivers did drive for us for about 6 months in 2010-11 He has now retired and has offered to drive twice a week. He also doesn't mind driving in London so will be a great help.

Cinema club We have run 2 trips to the live streamings and they both went down very well
Future trips are being booked.

Donation We received a donation from the family of a lady who used to travel on the bus, Betty McBride, for £100.00.

Section 22 & 19 requirements Myself and Andy attended a meeting with a representative from the Risboro bus and Andy Clarke from BCC to discuss possible changes to the licensing requirements.

7/8 New Drivers / Midas

AT has trained 2 new drivers

Winslow & Risboro have agreed to respond to a consultation document about the possible changes /requirements of Section 19/22 Andy Clarke will forward this document once he has received it from Dept. of Transport

There was a discussion re CPC test & CTA Mark (To be discussed in Feb)

Oakley also uses the Bernwode Bus

9 Dash Cam

Trustees agreed would be good idea AT to source & buy Cost is less than £200

Agreed should be permanently wired & windscreen side of blind

10 Annual Accounts

See item 5

11 Christmas Lunch

Huge thanks expressed to SM for successful lunch

12 IT Strategy

Trustees agreed with IT Strategy (See document on server)

Items 1,2,3 were accepted

Item 4 - needs further discussion with SM

Item 5 - is irrelevant

Item 6 – need to see if the line could be reinstalled in WTC offices

Item 7 – n/a yet

AT to go ahead & purchase laptop & phone

SM to identify strategic documents eg BSOG, Insurance, VAT, MOT cert

AT, FH will upload these

13 Trustee Training – disaster recovery plan

It was agreed that trustees need to be trained on specific areas of admin

SM to identify ‘specific areas’

14 Leaflet Drop

Dates & villages to be decided for further leaflet drops

15 Items for information / inclusion on next agenda

TC informed meeting the Youth Centre will be demolished She will talk to Charles re use of WTC space

SC will not continue to drive after September

SM has been approached by Winslow Football Club to use the bus for away fixtures. Suggestion is that their coach is Midas trained

Trustee Event, Bus Handbook, BSOG, Costings, Mileage, Youth Club, Football Club, CTA Quality Mark, Timings for meetings

16 Date of next meeting

Thursday 22nd February 2018

WTC Office

5 pm

Signed as correct:

Trish Cawte

Date: