

WINSLOW & DISTRICT COMMUNITY BUS
Minutes of meeting on Thursday July 10th 2014
at Winslow Centre 7.30 pm

Present

Trish Cawte	Chair / WTC
Sue Marchant	Co ordinator
Fiona Holmes	Treasurer / Volunteer Driver
Alan Eatwell	Trustee
Sheila Cadge	Trustee / Volunteer Driver

1 Apologies

June Hodges, Jan Pentony

2 Acceptance of minutes of June 12th

These were accepted & signer by TC

3 Matters Arising

SM has emailed Pat Dixon, but not heard back yet

Logo – **SM** has asked for actual size as mock up appears to completely cover rear side window

S106 money – no reply has been received

Bob will do accessibility training **SM** will confirm length of time it takes

4 Coordinator's Report

Bus had 8 weekly check & MOT due in 3 weeks

To be done – NSF track rod arms, prop shaft to differential, oil leak

J. Lewis was called to look at air-con after 2 garages wouldn't undertake the work

Now working beautifully – a feed to a solenoid was missing Bill not yet received !!

There have been 6 excursions & 5 group hires since last meeting, includes river trip – Marlow to Henley, canal ride from Pitstone & visit to Lichfield National Arboretum

1 driver has broken her leg whilst on holiday; we wish her a speedy recovery

SM has had to drive 8 times in June

5 Secretary's Report

There was none

6 Treasurer's Report

FH talked through accounts sheets

Fuel bill is still high

TC has investigated phone options

– change the number to a 641 exchange Cost £120 + VAT

– keep current no & keep absorbing costs Can be done if more charged for trips

Outstanding invoices all paid

Petty cash – **SM** given 'top up' to £200

7 New accounting Procedures

SM to complete spreadsheet for theatre visits & send to **AE**

8 Health & Safety

Nothing else to report

9 Wednesday Market Bus

Jan has 'tested' schedule & sent committee her findings

SM will look closely at TT for final 'tweaking'

10 Leaflets

SM brought previous blue leaflets Committee to look at & return to next meeting with ideas

11 Publicity

SM to send trip info to **TC** to try & get into Bucks Advertiser

Also to **AE** for noticeboards & **Sc** for library

12 Christmas Draw

SM to email letter to committee for 'tweaking'

Suggested sell tickets & do draw itself on a market stall **TC** to try for December

All businesses in Winslow to receive one

Xmas draw letter to go out first Letter asking for donations to go after Xmas

13 Correspondence

Doorstep Crime – 1 driver will attend

trustee insurance renewal received - £344

14 AOB

Winslow Show

- **SC** to produce hamper
- **SM** to 'do' Where's the Bus
- Christmas Raffle tickets to be sold
- Pens & banner to be taken

TC asked for bus to be available for Theatre in the Villages Sept 27th

AE asked date of lights going on in MK

AGM to be included in Aug agenda

15 Dates of next meetings

TAM	Wednesday Aug 6 th	11 am Lakers
Committee meeting	Thursday Aug 14 th	Winslow Centre

Signed as correct:

Trish Cawte (Chair)

Date:

