

**WINSLOW & DISTRICT COMMUNITY BUS**  
**Minutes of the meeting on Thursday 9<sup>th</sup> July 2015**  
**at The Winslow Centre**

**Present:**

Trish Cawte	Chair / WTC
Sue Marchant	Co ordinator
Fiona Holmes	Treasurer / Volunteer Driver
Sheila Cadge	Trustee / Secretary / Volunteer Driver
Jan Pentony	Trustee
Alan Eatwell	Trustee
Lynne King	Trustee / Volunteer Driver

**1 Apologies**

Alan Terry

**2 Acceptance of minutes of June 11<sup>th</sup>**

These were accepted & signed by TC

**3 Matters arising from minutes of last meeting**

TC has emailed Robin Headlam about signing last year's accounts- can be signed by current secretary

FH has changed bank to TSB All committee (apart from SM) will be a signatory

Paperwork needs to be updated – involves passport, driving licence & a meeting with a TSB rep.

AE & TC met to look at constitution – is a legal doc which cannot be changed BUT there is a lightweight version !

TC to contact Charities Commission to clarify payments made to Trustees

SM to look for original signed copy of constitution & her original contract

SM to contact website manager to update committee names

JP asked if there was any news of new bus.

SM to write to John Bercow & ask if would be our President Also if he has any information on when our bus may be coming!

**4 Coordinator's Report**

**Bus-** Steve had to come 2ce to repair step. It has been working better since with an occasional blip Dare I say – everything else seems to be OK !

8 weekly service was last week & a couple of seat belts need attention, plus we need some new stickers for the exits

Unfortunately a driver damaged the rear near side corner of the bus pulling it away from the main body. I have had Jimmy, who does our bodywork, look at it 2ce to make sure it's not likely to fall off & the bus is booked in for repairs 22 → 25 July. It had collected quite a few bumps & scratches anyway, so did need repairing

**Trips** – Since the last meeting we have had 6 group hires & run 4 excursions

**Midas Training** – Bob came back & trained the new volunteer driver Phil & refreshed myself, Dean, Chrissie & David We all passed with flying colours

Phil has already accompanied on the Buckingham, Aylesbury & Westcroft bus services & is driving his first solo trip next week.

I have also got another meeting at the end of the month with a lady who has expressed an interest in driving

**Services** – Saturday & Wednesday numbers are still low

## 5 Secretary's Report

There was no report

**SC** to meet with **FH** Friday 24<sup>th</sup> July to look through necessary paperwork & how to go about updating it

## 6 Treasurer's Report

**FH** emailed accounts to committee. £5,000 to go to CCLA Trustee insurance due

**FH** will email committee re what is needed to be a signatory & set up a meeting with **TSB**

**SM** & **FH** to try & resolve a BT bill with old account no.

**TC** emailed draft accounts to committee. She confirmed that the current secretary can sign the accounts

## 7 Health & Safety

Nothing further to report.

**AT** to look at drivers handbook Group hire & affiliation docs to be checked & updated

## 8 Funding Update

Nothing new to report

## 9 Winslow Market Bus

In hand - **SM** to visit shops asking 'what they can offer' as discounts / incentives

## 10 Winslow Show

Quiz will be based on bus destinations To be produced on A1 sheet, with 25 pics and / clues  
ALL destinations will be round edge of sheet

**AT** to email photos to **SM**

**LK** will help on the day

## 11 Correspondence

There was none

Great Horwood 'Focus' has very good Community Bus information

**SM** to contact MK18 magazine to put information in (Delivered free in area)

Community Impact Bucks has workshops on Sept 29<sup>th</sup> **TC** to attend

## 12 AGM

Sept 10<sup>th</sup> 7 for 7.30 pm

**TC** to ask Derry if St Laurence room available Needed from 6 pm

## 13 AOB

**SM** to email committee with ideas for leaflet drop for villages (Swanbourne, Mursley, Lt. Horwood) to promote bus use

**For next agenda** – AGM, No. drivers

## 14 Dates of next meetings

TAM	Thursday 23 <sup>rd</sup> July	Lakers	4 pm
Committee	Thursday 13 <sup>th</sup> August	tbc	

Signed as correct:

Trish Cawte (Chair)

Date: