

WINSLOW & DISTRICT COMMUNITY BUS
Minutes of the meeting on Thursday 27th July 2017
at Winslow Council Chamber 5 pm

Present

Trish Cawte	Chair / WTC / Trustee
Sue Marchant	Coordinator / Volunteer Driver
Sheila Cadge	Secretary / Volunteer Driver / Trustee
Fiona Holmes	Treasurer / Volunteer Driver / Trustee
Lynne King	Deputy Coordinator / Volunteer Driver / Trustee
Andy Terry	Volunteer Driver / Trustee

1 Apologies

Jan Pentony

2 Acceptance of minutes of 22nd June 2017

These were accepted & signed by TC

3 Matters arising from minutes of last meeting

FH to ask Kathryn to 'write off' overpayments

LCEB claim only applies to buses with over 20 seats

4 Secretary's Report

There was none

5 Treasurer's Report

FH previously sent accounts from PIE to committee

Current account - £16+ **FH** asked if £10 K can be moved

Agreed

CCLA Account – K88+

VAT refund received

£555 to be paid for bus insurances

6 Coordinator's Report – questions

Bus – At my insistence an engineer came out to give the step a full health check & to see it had been put back together again properly after we had disabled it. This was on July 30th. It started to stick coming out again 2nd week of July. It presently comes out after about 5 attempts-otherwise coming out crookedly & jamming. I have rung Treka & they want to send out the workshop manager with a technician. With a very busy bus schedule, hopefully this can be sorted soon. I am going to try & have a new step fitted 8 weekly all fine

Trips We have run 8 excursions & had 7 group hires

Leaflets & flyers Leaflets printed & I will bring flyers to meeting

BSOG It transpires that in order to qualify for LCEB the bus must have minimum 20 seats

Section 19 Discussion around ambiguity of wording regarding terms of use. **SM** to contact **PD**.

Electric Scooter We are presently allowing the user to travel with his new smaller electric scooter on board **BUT** we are loading it manually

Swan House The bus took 4 clients & 2 carers from Swan House to Bourton on the Water – making up the numbers on one of our advertised trips

I suggested to Josh that I would let him know when there were spaces available last minute on suitable trips.

7 Demonstration WDCB Server System

AT deferred demo to August meeting

8 Midas Training

Next training on Aug 10 – 3 from Waddesdon **AT** to complete their invoice
Midas pricing is all encompassing. **AT** handed Third Party Training Sheet to committee
AT & SM to finalise contract

9 Marketing

Banners – **TC** showed suggestions for standing banner *Agreed to add logo top & bottom*
Winslow Town Crier – **TC** spoke to Llew & **SM** will put information in September issue

10 Update – leaflets, flyers & delivery

SM handed out new leaflets & sample of flyer insert
Some parishes have replied to her request for village numbers

11 Coffee Morning

SM to put advert in September/October Parish News
TC to ask Derry for SLR availability for AGM 18 to 29 Sept

12 Facebook

Ongoing

13 Swan House

Trip to Bourton on Water was successful

14 Use of Waddesdon Bus

No further news

15 Commercial Sponsorship

Not being pursued

16 Car Scheme

FH to follow this up

17 Correspondence

There was none

18 Items for informations / to be included in next agenda

* Buckingham Community Transport – **TC** attends meetings & they may ask **SM** for help in setting up their own bus

* Winslow Show 28th August Decided to ‘do’ usual ‘Where’s the bus’ plus Where did the bus go? - drivers to be asked to take photo of bus when on any visit + shopping trips & send to **SM**

Rota am **SM** + **SC** + **LK**?

pm **SM** + **FH**? + **LK** ?

Need Banner, leaflets, hat for photo-shoot

19 Date of next meeting

Thursday 24th August 2017

5pm

Council Chamber

Signed as correct:

Trish Cawte (Chair)