

WINSLOW & DISTRICT COMMUNITY BUS
Minutes of the meeting on Thursday July 26th 2018
at Winslow Council Chamber 3.30 pm

Present:

Trish Cawte	Chair / WTC / Trustee
Sue Marchant	Co ordinator / Volunteer Driver
Sheila Cadge	Secretary / Volunteer Driver / Trustee
Fiona Holmes	Treasurer / Volunteer Driver
Lynne King	Volunteer Driver / Trustee
Andy Terry	Volunteer Driver / Trustee

1 Apologies

Jan Pentony

2 Acceptance of minutes of June 28th 2108

These were accepted & signed by TC

3 Matters arising from minutes of last meeting

There were none

4 Secretary's report

There was none

5 Treasurer's Report

Current account – £16K+ 5K to be moved CCLA interest - £100 +

Draft accounts should be received by the end of July

It was agreed to move another £5K to deposit account

6 Coordinator's Report

Bus The step has been temperamental, sticking out and not retracting. I sent info to drivers how to overcome it using the reset button.

The aircon is still noisy so I will take it to be looked at. Both recent seaside trips in this heat haven't been too bad, with all windows and skylight open and aircon on full!

No wonder the aircon's whining.

Trips Since the last meeting we have had 4 excursions and 8 group hires.

Vol Driver The new volunteer that I took out has decided not to continue.

I'm having to do quite a bit of driving in August due to drivers on holiday!

Membership We have had 78 members signed up.

Insurance I replied to the insurers regarding the points they raised, but had nothing back and they just renewed the insurance.

Westcroft The Westcroft Bus is filling up each time still.

7 Telephone Update & future storage

AT will ask BT if relocating phone line will disrupt the service

SM will have a new phone with same no. Once installed we rent the SIM from BT

8 Working Party for old documents; what needs to be moved & furniture to be ordered

FH & SM have made a start on documents

No written notice has yet been given with a date for office to be cleared

We have a desk & chair, 3 drawer filing cabinets. TC to speak to Charles re use of office & 'our' existing furniture.

9 Future Trustee Training

Server Training - Thursday Aug 9th 3.30pm WTC

You can bring your own laptop if you wish

Other paperwork Training – Thursday Oct 4th 3.30 pm WTC

10 Future Maintenance of the bus

SM has identified a driver who may be interested in doing basic regular checks

Trustees will negotiate compensation if he is interested

We have a check list from P. Risboro as a starting guide

11 Data Protection

Membership Forms – update & Affiliated Groups / Drivers These have been completed

Outstanding replies/reminders – SM will check who should be followed up / reminded

Data Protection Template Trustees agreed with TC's revisions It will now be 'tidied up'

12 Charity Commission changes

Email received July 14th outlining changes to data collected

13 CTA Performance Standards

Ongoing

14 Leaflet Drop – future deliveries

Claydons inserts are missing SM/TC will investigate doing our own

15 Frequency of meetings

It was decided to keep the monthly 4th Thursday meetings

16 Winslow Show

To do 'Where's the bus' Have the hat for young drivers

LK /SC to take photos of shopkeepers in Winslow for quiz

Help - morning – **SC** Afternoon - **LK** **FH** will come during the morning

Banner – **LK**

17 AGM – Weds Sept 26th SLR booked 2 – 4.30pm

18 Coffee Morning – Sat Aug 27th SLR booked 9am – 1pm

19 Items for information / included in next agenda

Info – SM/TC received email from 'BART' re possible routes for Bernwode bus

Meeting will be arranged

Next agenda - AGM

20 Next meeting – Thursday Aug 23rd 3.30 pm WTC
(SC to send mins & reminder out in previous week)

Signed as correct:

Date: