

**WINSLOW & DISTRICT COMMUNITY BUS**  
**Minutes of meeting on Thursday 25<sup>th</sup> July 2019**  
**at WDCB office 3.30 pm**

**Present:**

Trish Cawte  
Sue Marchant  
Lynne King  
Sheila Cadge  
Jan Pentony  
Andy Terry

Chair / WTC / Trustee  
Co ordinator / Volunteer Driver  
Volunteer Driver / Trustee  
Secretary / Trustee  
Deputy Treasurer / Trustee  
Volunteer Driver / Trustee

**1 Apologies**

F Holmes

**2 Acceptance of Minutes of last meeting**

These were accepted & signed by **TC**

**3 Matters Arising from minutes of last meeting**, including building insurance

All insurances have now been checked

Adrian has been sent Bus Maintenance list

**JP** has found BSOG figures

Steeple Claydon leaflets hopefully delivered in September

New Trustees – see item 11

**SM** to order new bus key box for library wall

Roving reporter is happy to have reports on Facebook

Diary App is now on server

Passenger Emergency List – continually updated

Winslow Market – felt discounts better if uniform, but stallholders & shopkeepers are prepared to give different discounts

Driver Licence Checks – **AT** has in hand

Fireproof safe – **LK** to chase (We need to highlight what's considered important)

**4 Secretary's Report**

None

**5 Treasurer's Report**

Balances – TSB Current £12K +, Lloyds £16K+, COIF (New Bus Fund) £88 K+

**JP** will get all correspondence sent to new address

*Committee thanked JP for stepping into the treasurer post*

**6 Coordinator's report**

**Bus** In May 2018 I took the bus to Leighton Buzzard approved agents to have the Eberspacher (heating and aircon) system serviced under the conditions of the warrantee.:

*The customer will be asked to undertake an inspection at 24 months and a service at 48, 60 and 72 months to retain the warranty*

In recent weeks some drivers have been saying that they don't think the aircon has been working as it should. When I took it to the garage, they said that the compressor needed renewing at a cost of well over £1000.00. They then told me that they had only serviced the heater last year so there was some dispute about whether we would be covered for the aircon. They contacted Eberspacher who agreed to pay the cost of the compressor, but we had to cover the cost of an aircon service. The

garage told me that we would have to have the system serviced annually – heater one year and aircon the following. I rang Sean at Treka and he said that the warranty with Treka was as described above in italics. So it seems we should only have had an inspection last year with a service next year. I have spoken to Eberspacher and they are looking into it and will email me after next Tuesday. The heater service cost £252.54 last year and the aircon service cost about £360.00 this year, which I have been advised is about right.

**Trips** Since the June meeting we have had 4 excursions and 5 group hires.

**Office insurance** I have spoken to our insurers who are happy that we are covered under our present insurance in relation to the hire of the office.

**Bus handover** I have emailed all of my personal contacts to advise change of email address and will remove any items/photos from the laptop not pertaining to the bus. I will bring all WDCB equipment to the office over the next week and will arrange to meet up with Lynne to go over immediate concerns to ensure a smooth transition. I will be writing to all of the passengers and hirers to inform them of my retirement and Lynne's appointment.

I thought perhaps we could have a knees up after the AGM to celebrate my 20 years with the bus as we did for Sheila and Jan's retirement? I'm looking forward to staying on as admin assistant to Lynne, and helping out as and when I'm needed.

## **7 IT Update**

Answer phone delivered, Diary App up & running, Hacking attack on server – **AT** explained how to access it

## **8 Child Booster Seats**

**AT** send email to committee

## **9 Website & Minutes**

**LK** took gift to Pat Decided to only keep most up to date minutes on server

## **10 Winslow Show**

2 games – Where's the bus, Logo Game **SM** or **LK** will drive there, **LK** to drive home, **JP** to help in afternoon

## **11 Future Working Practice**

**TC** has received **SM**'s resignation. **LK** to send her Trustee resignation in after Aug 1  
Possible new trustees – **SM** to email all drivers asking if anyone interested If so, contact **SM** for Application Form  
**SM** & **LK** will liaise re running of bus

## **12 AGM**

**SM** to email Derry for Tuesday 24<sup>th</sup> September 2 for 2.30 pm until 4pm ish  
Suggested - hirers, Pat Dixon also invited to AGM & then tea & cake after meeting

## **13 Leaflet Drop**

See item 3

## **14 Drivers' ideas & potential meeting**

Decided **LK** to email drivers asking if they have any particular venues they know & would like to drive to

## **15 Aylesbury Youth Action**

Maybe **SM** could follow this up after initial projects

**16 Stewkley & Beaconsfield Update**

Nothing heard

**17 CTA Performance Standards – Ongoing**

**18 Items for information / next agenda**

Decided against garage having looked at items needing storage (TC to email AT), Winslow Show, future coffee mornings

**19 Date of next meeting**

Thursday August 22<sup>nd</sup>

WDCB Office

3.30 pm

Signed as correct:

Date:

Trish Cawte