

**WINSLOW & DISTRICT COMMUNITY BUS**  
**Minutes of the meeting on Thursday 22 nd June 2017**  
**at Winslow Council Chamber 5 pm**

**Present:**

Trish Cawte	Chair / WTC / trustee
Sue Marchant	Co ordinator / Volunteer Driver
Sheila Cadge	Secretary / Volunteer Driver / Trustee
Lynne King	Deputy Co ordinator / Volunteer Driver / Trustee
Jan Pentony	Volunteer Driver / Trustee
Andy Terry	Volunteer Driver / Trustee

**1 Apologies**

Fiona Holmes

**2 Acceptance of minutes of May 2017**

These were signed & accepted by TC

**3 Matters arising from minutes**

External Invoice can now go to cloud (SM)

SM has sent bus info to Granboro for inclusion in their Parish News

**4 Secretary's Report**

There was none

**5 Treasurer's report**

PIE figures circulated prior to meeting

FH to ask re details of 'overpayments'

**6 Coordinator's Report**

**Bus** – we had more problems end of May with the step coming out & not retracting

Luckily the door would close even when the step was out – which I have been told is not possible!

I disabled the step & secured it with cable ties. Alpha tail Lifts came out June 1<sup>st</sup> & said it was not a step problem but that the door was not communicating with the step. I then had to chase Treka up to get a door technician to come out June 19 to fit a new module

This has been done but step still a little unreliable as tends to not come out smoothly & then sticks. I am asking Treka to send out ATL again to ensure it is operating properly

**Trips** – Since the May meeting – 4 excursions & 4 group hires

**Leaflets & Westcroft Bus**

The Westcroft Bus has been re-registered as an On Demand Service for the villages.

It is now timetabled within Winslow but by request in the villages

I can now redesign the leaflet for printing

*SM told the committee about the redesign & rewording of leaflets*

**Use of The Bernwode Bus**

I have had a reply from the Bernwode Bus & they say that their insurance would cover our use of the bus (in the first instance when when our bus is in the garage for repairs) It was suggested that they have a letter of agreement signed by Paul Irwin as Chair to authorise the use of The Bernwode Bus for the required days & where it will be kept to completely cover themselves Because payment for use of the bus would invalidate their insurance they suggested that we have some other agreement such as training or use of our bus in Lieu

**BSOG** I am currently trying to get our bus authorised as an LCEB (low carbon emission bus) as we can claim 6p more per km.

Hughes of Aylesbury are going to do this test tomorrow (June 23) & fill in the authorisation & I will return it with my claim by the end of the month. We are now reinstated to claim Section 22 BSOG  
**Electric Scooter**

I had an enquiry from a passenger who wanted to bring his electric scooter into Winslow on the bus. Having looked at & taken advice, I have had to refuse due to H&S issues, regarding his having to drive on & off the ramp & also restraining it on board

**7 MIDAS Training & notes from June 15**

SM & AT are to negotiate acceptable details

**8 St Laurence Festival Week**

We missed getting the info into the church

**9 Marketing**

See Item 6 & notes from June's Way Forward meeting

**10 Leaflets & delivery**

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**11 Coffee Morning**

Confirmed with Derry as Saturday 28<sup>th</sup> October 2017 St L Rm booked 9.30 – 1 pm

**12 Face Book**

LK to meet with FH To advertise Live Streamed Events

**13 Swan House**

SM in discussion with Josh re possible trip

**14 Use of Waddesdon Bus**

See Item 6

**15 Commercial Sponsorship**

AT was asked about sponsorship by his dentist To enquire what he expects  
After discussion thought no signage to go on bus, ? Logo on leaflet, ? Leaflets on bus

**16 Car Scheme**

Deferred to July meeting

**17 Correspondence**

There was none

**18 Items for information / included on next agenda**

- \* JP to go on Digital Journey Course
- \* AT to send link round re New Trustees (from Charity commission)
- \* AT asked for committee thoughts after server problems
- \* AT to give server demo in July

**19 Date of next meeting**

Thursday 22<sup>nd</sup> June 2017

5 pm

Council Chamber

Signed as correct:

Trish Cawte (Chair)