

WINSLOW & DISTRICT COMMUNITY BUS
Minutes of meeting held on Thursday March 24th 2016
at Winslow Council Chamber 7pm

Present:

Trish Cawte	Chair / WTC / Trustee
Sue Marchant	Co ordinator
Sheila Cadge	Secretary / Trustee / Volunteer Driver
Fiona Holmes	Treasurer / Volunteer Driver
Lynne King	Trustee / Volunteer Driver
Alan Eatwell	Trustee
Andy Terry	Trustee

1 Apologies

Jan Pentony

2 Acceptance of minutes of February 25th 2016

These were accepted & signed by TC

3 Matters arising from minutes of last meeting

St Laurence Rm has been booked for Oct 29th – coffee morning

SM to bring T-shirts to April mtg

SM to obtain quote for insurance of new bus

After delivery there will be stall at following Farmer's Market

4 Secretary's Report

There was none

5 Treasurer's Report

FH asked committee if they agreed we should continue with PIE acting as agents for PAYE scheme

Agreed

No money will be moved from any account until insurance quote is agreed

6 Coordinator's Report & New Bus Update

Trips – since last meeting we have had 3 group hires & run 3 excursions

Bus – It was noticed that the bus engine was becoming noisy I took it to the garage& it had to have the boost pressure sensor replaced. Step still playing up occasionally& the door stopped working. Lynne took it to Leighton Buzzard for Steve to look at. Apparently the emergency handle was out of position. There were a few items identified at the 8 weekly inspection as needing attention, though none immediate, but within 2 months.

It is booked in for a full service on April 18th

Interest in buying bus from Kyle Banks (Prevention Matters,BCC)

Midas- AT has trained up a new driver

Aylesbury Market Service Change of Registration

I received a call from a lady who lives in Whitchurch & is visually impaired. She used to use DaR but this service is being withdrawn as from next week. At present we do not pick up in Whitchurch but I am able to register a variation for our service. BCC will reimburse us any fees (£13) & we can request that e do not have to wait the usual 56 days to register it.

Grt Horwood PCC

Invite received to attend the Parish Council Mtg

'The Annual Parish Council Meeting will be held in the Village Hall on Monday 11th April at 7.30 pm where John Scholtens, Chairman of the Parish Council, will be giving an update on the

activities of the Parish Council over the past year.

You are kindly invited to attend & to give a short presentation on the activities & achievements over the past year of the Community Bus.

Winslow Show

Application has been received

Winslow Centre

There is no need for drivers to sign in

Cover for SM

SM thanked **LK** for covering her holiday & payment is in hand

7 New Bus Update & Signage

SM's email to Helen has still not been answered **SM** to ring the MD to check on revised quote !
'Blue' samples shown

Discussion re colour blue & what should be included – Logos – BCC, WTC, no 'waves', just Winslow & District Bus (drop 'Community') Suggested gold/yellow colour on the blue

SM to talk to van sign writing co re colours

ETA of new bus – end of May

To be set up – service contract. **SM** spoken to Mercedes – works out to be approx £120 per service Suggested select '4 service' contract **To be booked within 6 weeks of registration of bus**
8 weekly check still needed

Warranty is split between Treka & Mercedes Suggested stay with Mercedes for the 3 year warranty period

SM to check that their insurance would 'transport passengers on'

SM to ask Treka if we have to get wheelchair fixings

Helen from Treka will come & run 2 familiarisation sessions on new bus

8 Marketing arrival of new bus

John Bercow will be contacted, press coverage, Parish News, Website, Farmers' Market stall, park in Market Square & let public come & look – use of St Laurence Room

LK showed key ring tokens To go ahead with 'Winslow Bus' on blue background on 1 side & a blue bus on reverse

LK to investigate torches & minimum to buy

TC to investigate fleeces for drivers

Now need arrival date !!

AT commented need 18 Hi viz 'vests' in bus

SM to ask about GAP Insurance

9 Sale of bus

It was decided not to go ahead with identified items from 8 weekly inspection as none are urgent. Full service agreed. Buyer will be informed

SM spoken to Kyle Banks, Prevention Matters, Community Links Officer. They are looking at Community buses as Dial a Ride folding **TC** also spoken to Paul Hodson BCC

AE investigated possible price - £6 – £8,000

SM/TC to attend Waddesdon bus planning meeting **Will ask for questions to be tabled beforehand**

10 Policies Update

SM to prepare H&S document with changes

Meet at Council chamber 3pm March 30th

11 Correspondence

There was none

12 AOB + next agenda items

Findings from Funding mtg (JP)

TC spoke about conversation with Andy Clarke re possibility of a 2nd bus

13/14 Dates of next meetings

TAM	Wednesday	March	30	3 pm	Council Office
Policies	“	“	“	“	“
Committee	Thursday	April	28	7pm	Council Office

Signed as correct

Trish Cawte

Chair

Date