

# WINSLOW & DISTRICT COMMUNITY BUS

## Minutes of the meeting on Thursday 13<sup>th</sup> November 2014 at The Winslow Centre

### Present:

Trish Cawte	Chair / WTC
Sue Marchant	Co ordinator
Fiona Holmes	Treasurer / Volunteer Driver
Jan Pentony	Trustee / Volunteer Driver
Sheila Cadge	Trustee / Volunteer driver
Alan Eatwell	Trustee

### 1 Apologies

June Hodges

### 2 Acceptance of minutes of meeting on October 9<sup>th</sup> 2014

These were accepted & signed by TC

### 3 Matters arising from minutes of last meeting

Website - Jane Davies & Pat Dixon are in touch

New phone – not as user friendly as could be. Can lose reception in middle of conversation

SM to look for handset for mobile

FH to ask Swanbourne contact if new Weds route has been advertised in their Parish News

Time Credits – SM has had email

### 4 Co coordinator's Report

\*Gearbox oil & filter changed making a noticeable difference ! Bus is running well.

Rear brakes & pads had to be renewed

\*A new driver had an argument with a large post which hastened the bodywork repair to the back.

It is being done piecemeal as & when the bus can be freed up, so looks a little untidy at the moment.

Hopefully completed next week.

\*The 8 weekly check showed a corroded tail pipe & slight play in the anti-roll bar.

Garage swapped some tyres around to give them a longer life, but 3 need replacing soon

\*Since August meeting, we have run 4 excursions & had 9 group hires

\*SM took out another prospective driver & has contacted bob re training

\*Jane will take over running of website

\*Christmas Lunch is filling up Drivers' meals will be subsidised this year

– £10 for 2 courses, £15 for 3

### 5 Secretary's Report

There was none

### 6 Treasurer's Report

WTC rent is to be paid, there is 1 outstanding invoice from August SM to chase

SM received a cheque for petty cash

FH distributed the monthly summary

Telephone account no has changed

### 7 Accounting

SM has completed the BSOG figures & will send these with other statistics to AE quarterly

## 8 Funding

Nothing to report

## 9 Health & Safety

Nothing to report

## 10 NEC Bus Exhibition

TC, SM, FH went to NEC on Nov 6th

Results – Mercedes bus comes 'as a package'

Impressed with Mellor & TBC Conversions Both can be 'test driven'

To go again if exhibition is held in 2015

Need to start looking at various means of funding

## 11 Leaflets

Deadline is March 2015

Fraser is happy to help design & upgrade leaflet

Suggestions – Timetable, office address, bus + hiring info, business cards, tokens, laminated large info

Working party – SM, Jane, TC + JP to meet in youth centre on Friday November 28<sup>th</sup> at 1.30 pm

**SM** to contact Charles re use of room

**SM** to bring existing leaflets

## 12 Publicity

**AE** suggested driver poster in Parish News for Jan, Feb, March Maybe alternate with request for additional trustee

## 13 Correspondence

Coffee morning booked - 21<sup>st</sup> March 2015 in St Laurence Rooms 10 – 12 noon

Community Impact Bucks are holding 'Trustee Finding' workshop - Nov 25<sup>th</sup>

## 14 AOB

\* **FH** – Companies House info is now up to date

Charity Commission - needs a lot of updating **FH** to meet with **JH**

\* **SC** to send minutes of AGM to committee

## 15 Dates of Meetings

Working Party	Friday Nov 28 <sup>th</sup>	1.30	Youth centre
Committee Meeting	Thursday December 11 <sup>th</sup>	7.30	The Bell
Bus Lunch	Thursday December	12 for 12.30	The Old Thatch
TAM Meeting	Wednesday Jan 7th	10.30	Lakers

Signed as correct:

Trish Cawte

(Chair)

Date:

