

WINSLOW & DISTRICT COMMUNITY BUS
Minutes of meeting held on Thursday 27th October 2016
at Winslow Council Chamber

Present

Trish Cawte
Sue Marchant
Sheila Cadge
Fiona Holmes
Jan Pentony

Chair / WTC / Trustee
Co ordinator
Secretary / Volunteer Driver / Trustee
Treasurer / Volunteer Driver
Volunteer Driver / Trustee

1 Apologies

Andy Terry, Lynne King

2 Acceptance of minutes of September 22nd 2016

Agreed & signed by TC

3 Matters arising from minutes of last meeting

Key box	SM still investigating with T Capstick's help
Walking stick holder	AT to check garage
Donation Box	SM still investigating
DAR donation	SM still investigating. Thornboro' contacted re Buckingham bus - is in hand
Step instructions	SM / AT to complete

4 Secretary's Report

SC & FH met & process of filing with Companies House & Charity Commission has been started
To be completed Dec 6th

Noted that Youth Centre postcode has been changed by PIE to 3DJ or 3DN

1 copy of accounts has been signed. **TC** to bring 2 copies to next meeting

5 Treasurer's Report

Balance is £9,980+ Reason is DAR donation

Suggested & agreed - donation should be transferred to deposit account

NI & PAYE payments will be more this month

6 Coordinator's Report

Bus – Treka has made contact – chasing up step issues.

AVS to come out to inspect and maybe replace.

Made enquiries re – 15m reset time and manual closing of door.

Invoice received for damage to a.n.others wing mirror. Our wing mirror also damaged- broken indicator cover.

Trips – 8 excursions 4 hires

AGM – Good evening with approx. 25 passengers attending

Christmas Lunch booked for Thursday 15th December at The Thatch, invites sent out.

Claydon Masonic Lodge has made contact, will donate funds to cover cost of graphics on bus

Coffee Morning Apparently SLR available from 4pm on Friday, so can take boxes there on the bus? Terry C offered to help.

Farmers' Market - leaflets and info and personnel attended Farmers Market. Some interest.

SM rang Treka re 15min wait when step freezes Told 'reset button' controls door, lift & air.con Step on a different system.

AVS will come out to service

SM applied for WTC grant. £300 received from Winslow Show

Wing mirror repaired - £179.23

Age UK poster to go on bus

7 Coffee Morning

TC emailed coffee morning check list

It was discussed & updated

Stalls: Refs – TC + Amy, Produce – FH, Bric a Brac – SM & JP, Tombola – SC & Margaret

Friday - SM & JP to bring Bric a Brac to hall & put out tables

8 WDCB Shared Online Services – update & potential uploads

AT has uploaded bus documents. Stationery to go

9 Driver Records

Everything going well

10 Donation Box

Suggested all committee look as size & positioning to be considered

11 Correspondence

There was none

12 Items for information / included on next agenda

There was none

13 Dates of next meetings -

	TAM –	Weds Nov 2 nd	3 pm Council Chamber
***	Committee Meeting	Weds Nov 30th	5 pm Council Chamber ***
		<i>(Winslow Xmas Fayre - 24th November)</i>	

14 AOB

FH commented only 1 belt extension found. Should be 2. **SM** to check

SM to contact Treka re use of 'Dry Silicone' for seat belts

Signed as correct:

Trish Cawte Chair

Date: