

WINSLOW & DISTRICT COMMUNITY BUS
Minutes of the meeting held on October 26th 2017
at Winslow Council Chamber at 5pm

Present:

Trish Cawte
Sue Marchant
Sheila Cadge
Lynne King
Andy Terry

Chair/WTC/ Trustee
Coordinator/ Volunteer Driver
Secretary/ Volunteer Driver/Trustee
Volunteer Driver/Trustee
Volunteer Driver/Trustee

1 Apologies

Jan Pentony, Fiona Holmes

2 Acceptance of minutes of 28th September 2017

These were accepted & signed

3 Matters arising from minutes of last meetings

All matters addressed in other items

4 Secretary's Report

There was none

5 Treasurer's Report (Report sent to meeting)

Bank Balance	£7,643.86
CCLA Acct	£9,8601.59

6 cheques signed

Mix up with PAYE now sorted (Sept payment paid early Oct)

VAT refund - £402.56

Paypal – all payments between SM & bus now sorted & balanced

6 Coordinator's Report

Bus

We have been billed for two occasions when a step engineer came out. I am contesting them both. We had a few more problems with the side door not operating as it should and then the voice went into overdrive. An engineer came out on 16th Oct and replaced a worn clutch pin. All was well but the voice disappeared for a couple of days. Seems to have returned now. Bus is booked in for Service, weight test and LOLER for tail lift on Wed 1st November. I am taking it to Northampton for this.

SM also collected the PMI check lists for reference

Insurance work

The bus is going in to have the side indicator replaced on Monday 13th November.

Trips

We have run 4 excursions and had 2 group hires since the last meeting..

Volunteer driver

One more in the offing, hopefully to be trained on 3rd November.

Cinema club

Hopefully first run December for Nutcracker – 6 on board at present.

Donation

I contacted Geanne Ball's son who arranged for cheque to be sent re donation – altogether £552.00.

7 Midas

October 30th – FH, JP having Midas reviews

November 3rd – new driver being trained

8 Annual Driver licence checks & insurance questionnaire

It was agreed that AT will take over the administration of the annual driver check & insurance questionnaire

9 Annual Accounts

These have been submitted to PIE & FH is waiting for

10 Swan House Trips

* 4 trips per year was suggested

* Clients could fill in on trips as agreed with SM

Both to be agreed with SM & Josh on behalf of Swan House

11 Coffee Morning

Details were checked

12 Christmas Lunch

SM will send menus out for the meal on 21st Dec at The Thatch, Adstock

13 Possible Office move to WTC Offices &/or mail redirection

TC has spoken to Charles *It was agreed that at some point we will move to WTC premises*

14 Correspondence

Community Impact Bucks info was circulated

15 Items for information or to be included on next Agenda

There was none

16 Date of next meeting

Committee meeting

Thursday 23rd November 5pm Council Chamber

It was agreed that there will not be a meeting in December

Then Thursday Jan 25th 2018

Signed as correct:

Trish Cawte (Chair)

Date: